

**dk;kZy; & Ikz/kkukpk;Z**

**jke y[ku flag ;kno egkfo|ky;**

[jk¡ph fo’ofo|ky; dh ,d vaxhHkwr bdkbZ]

**dksdj] >kj[k.M & jk¡ph**

**OFFICE OF THE PRINCIPAL**

**RAM LAKHAN SINGH YADAV COLLEGE**

 [A Constituent unit of Ranchi University]

**KOKAR, RANCHI, JHARKHAND – 834001**

**ESTD. 1972**

**Ph./Fax:** 0651-2543439

**Web:** www.rlsycollege.com

**e-mail:** rlsycollegeranchi@gmail.com

Ref:………………………. Steps for Admission in College Campus Date:………………………..

|  |
| --- |
| **Intermediate** |
| **Subject** | **Form Verification** | **Form Rectification/ Approval** | **Admission Fee Deposit** | **Submit****at Admission Counter** |
| Arts | Staff Room | Room No. 17 Get Your Entry Rectified/ Approved | Deposit the Requisite Admission Fee Online | 1. The approved ***Admission form*** with documents & Receipt of ***‘Online Admission Fee Deposit’*** at Admission Counter |
| Science | Room No. 19 |
| Commerce | Room No. 8 |
| **Graduation** |
| **Subject** | **Form Verification** | **Form Rectification/ Approval** | **Admission Fee Deposit** | **Submit****at Admission Counter** |
| Arts | Staff Room | Room No. 17 Get Your Entry Rectified/ Approved | 1. After Rectification/ Approval Purchase & Fill Registration Form of Ranchi University, Ranchi available in Room No. 5.2. Deposit the Requisite Admission Fee Online. | 1. The approved ***Admission form*** with documents & Receipt of ***‘Online Admission Fee Deposit’***.2. ***Registration Form*** with documents at Admission Counter. |
| Science | Room No. 20 |
| Commerce | Room No. 8 |

**Documents needed at the time of Admission in Chronological Order:**

1. **with Admission Form**(Printed by the College and is available in the Room Nos. given above)**:**

 1. Admission Form & Declaration Form (Available in the Room Nos. given above)

 2. School/College Leaving Certificate (Original)

 3. Character Certificate (Original)

 4. Admit Card (Xerox copy)

 5. Marks Sheet (Xerox copy)

 6. Date of Birth Certificate of Matriculation (Xerox copy)

 **If Applicable for Concession Apply Along with:-**

 7. Caste Certificate (Xerox copy)

8. Residential Certificate of Jharkhand (Xerox copy)

9. Income Certificate-Back to six months only. (Xerox copy)

**2. with Registration Form of Ranchi University** (Available in Room No 5)**:**

 1. Migration Certificate (Original) 3. Marks Sheet (Xerox copy)

 2. Admit Card (Xerox copy) 4. Blood Group (Xerox copy)

**3. Two copies of Recent Passport size Photographs.**

By Order